

Company registration number: 05420987

Charity registration number: 1115339

**ARTS & HEALTH SOUTH WEST
TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2020**

Edwards & Keeping

Chartered Accountants

ARTS & HEALTH SOUTH WEST

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ARTS & HEALTH SOUTH WEST

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Registration Number 1115339

Company Registration Number 05420987

Correspondence address The charity is incorporated in England and Wales.
Arts and Health South West
PO Box 929
Oxford
OX1 9RU

Registered Office Unity Chambers
34 High East Street
Dorchester
Dorset
DT1 1HA

Honorary Chair Dr G Scally

Trustees / directors Ms S M Isherwood, Chairperson
Mr W A Boa, Treasurer
Ms M L Chamberlain (resigned 21 January 2020)
Prof P A Dieppe
Dr L Younie
Mr K M Elliston (resigned 21 January 2020)
Mr G Taylor
Mrs P G Forsey
Mr William John Hirst (appointed 31 October 2019)
Mr Martin Robert White (appointed 31 October 2019)
Mr Cai Samuel David Burton (appointed 31 October 2019)
Mrs Samya Sarfaraz (appointed 31 October 2019)

Chief executive officer Ms A Coulter

Independent Examiner H E Jones BA (Hons) FCCA
Edwards & Keeping
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34 High East Street
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ARTS & HEALTH SOUTH WEST

REPORT OF THE TRUSTEES

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2020.

Objectives and activities

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Objectives

The principal objective of the charity as set out in the memorandum and articles is to relieve sickness and to promote health for the public benefit by promoting the use of the arts within the health sector in the South West.

The trustees have considered the Charity Commission's guidance on public benefit, which is achieved through the charity's activities as follows:-

- advocating the role of the arts within the health sector;
- promoting good practice amongst those who work in the health sector;
- promoting partnership working amongst those who work in the health sector and those who work with arts in the health sector;
- promoting training amongst each of those groups so as to better enable them to deliver arts within the health sector for the public benefit.

ARTS & HEALTH SOUTH WEST

REPORT OF THE TRUSTEES

Chair's report

Creativity at the heart of human flourishing

The annual report allows the charity the opportunity to review and reflect on the previous year's plans and aspirations. At the time of writing this report we are still not sure about how and when we will fully emerge from the global pandemic. It has already changed the way we work and there is much learning for the future, but that will be the subject for a future report. This report covers the period up until the end of March 2020 by which time we had just entered lockdown in the UK.

During the year until then we can look back on a number of successful activities and ongoing projects. We continued with the second year of our four year business plan 2018-22 as agreed with Arts Council England as a National Portfolio Organisation (NPO). We have now been told that this will be extended for the year 2022-23 as a result of the support by Arts Council England in response to the impact of the pandemic. We are mindful of the challenges ahead and the need for trustees to both set a clear direction for future expansion of reach and to maintain sound and prudent financial controls.

In 2019-20, Arts & Health South West has continued to work with our area leads from across the region on the collaborative regional strategy and we are very grateful to our Research Associate, Julia Puebla Fortier, who has worked closely with our Director and other members of staff to develop the strategy as part of her doctoral studies in Public Health at the London School of Hygiene and Tropical Medicine.

The three priority areas identified in the regional strategy are mental health, loneliness and social prescribing.

Mental Health

In 2019, Arts & Health South West became a signatory to the Prevention Concordat for Better Mental Health. This is an initiative from Public Health England and required us to commit to an action plan for proactively supporting better mental health through our work. We continue to benefit from close working relationships with Public Health England South West, primarily through our trustee, Martin R. White, Regional Health and Wellbeing Programme Manager at PHE SW.

Martin chaired the second day of the Arts & Health South West annual conference 'Creativity at the Heart of Human Flourishing', in Plymouth in November 2019, which focused on mental health with a discussions about co-producing work with people with lived experience of mental health issues, and practical workshops including with Ruth Davey, Founder and Director of Look Again, a mindful photography programme. The Arts & Health South West Advisory Group of people with lived experience of ill-health consulted with our General Manager to help design the conference and share ideas for making our future events more accessible. Two members of the advisory group shared reflections on their lived experience in a panel discussion, and also exhibited their artwork at the conference.

Ruth Davey was the guest artist at our 2020 Spring School in early March focused on Adult Mental Health and Making New Meaning of Illness. The Advisory Group were invited to participate in the Spring School and two of them attended, with a third member contributing a sketchbook from which we could use material to explore their perceptions of mental health challenges and services. Other participants in the Spring School came from arts practice, healthcare and research backgrounds. As with previous Spring Schools this was an immersive, experiential approach to co-produced learning.

In January 2020 we recorded a podcast about men's mental health with Hugh McCann from Alright Mate? CIC, who use participatory creative projects - such as installations in barbershops, books written by veterans and theatre in community spaces - to destigmatise conversations around male mental health.

Loneliness

In October 2019 Public Health England SW and Arts & Health South West delivered two webinars on Loneliness: Creativity at the heart of human flourishing: How can the arts help reduce loneliness? Our November 2019 annual conference included a keynote on 'Using the Arts to Tackle Loneliness' from Dr Daisy Fancourt, a panel on 'Singing for Loneliness, Health and Wellbeing', and a presentation and film showing from Effervescent, about their 'Lonely Not Alone' campaign.

ARTS & HEALTH SOUTH WEST

REPORT OF THE TRUSTEES

Our Big Give campaign in December 2019 was: 'Connecting Through Creativity: Tackling Loneliness' and with the help of our brilliant new Fundraising and Development Manager, Alexis Butt, we raised £8,224 (including Gift Aid) to support ongoing work including further webinars on evaluating arts and loneliness projects delivered during Creativity & Wellbeing Week in May 2020.

Social Prescribing

In 2019-20, we continued the Community Connections social prescribing project, in partnership with the For All Healthy Living Centre and Theatre Orchard, in Weston-super-Mare. Arts & Health South West has provided the funding from the Tudor Trust to support the salary of a social prescriber for the project and is responsible for the evaluation. Partners contributed to a panel discussion at our annual conference in Plymouth in November 2019 and reflected on the benefits and challenges of partnership working. The project is linked into national developments in social prescribing with the establishment of Primary Care Networks and Link Workers in each locality.

On behalf of Arts & Health South West, a small team of area leads attended a residential 'Personalised Care Spread Academy' at Dartington in September organised by the South West Academic Health Science Network. They explored the potential for a regional arts on prescription initiative '10,000 people in the south west experience a personalised creative prescription by 2022'. A consultation workshop at the annual conference explored how it might be made to work and further meetings with the team continued until lockdown.

In addition to the priority areas, our regional strategy work identified capacity building as Goal 1. By this we mean supporting members and practitioners working in the field of arts and health to strengthen their capacity to deliver their work by learning from others and joining forces in consortia; working with people with lived experience and co-production; cross-sectoral collaboration; and evaluation and evidence. We delivered a webinar in February on the report by Julia Puebla Fortier: Developing a Regional Strategy for Arts, Health and Wellbeing: What we've Learned about Cross-sectoral Collaboration.

Also this year we have piloted two action learning sets, based in Bristol and Dorchester, as a contribution to establishing peer group learning and sustainable local support networks. In response to positive feedback from these we plan to expand the facilitation of such sets in 2020 and to explore the possibility of providing them virtually.

We have continued to support the Culture, Health and Wellbeing Alliance (CHWA) in establishing itself as an independent Community Interest Company. Arts & Health South West has been responsible throughout this period for the Sector Support Organisation contract with Arts Council England and manages the finances and governance for CHWA. Their second annual conference was planned for March 2020 but had to be postponed due to Covid-19. This has created a certain amount of financial risk for CHWA and we continue to work on how to mitigate this with them.

The organisation has worked very effectively to ensure it is well networked and in a position to influence across a range of arts, health and third sector bodies. It continues to provide the secretariat to the All-Party Parliamentary Group on Arts, Health and Wellbeing (APPG) and through this role continues to increase its areas of knowledge, profile and reach. The APPG was inactive during the autumn and spring due to the general election and subsequent need to re-form with new officers.

Diversity and Inclusion

Since our 2018 conference which focused on diversity and inclusion, in 2019 we worked with the Black South West Network who we commissioned to observe our organisation and compile a report with recommendations for how we can become more inclusive, particularly at board level. Their final report identified that the board of trustees of Arts & Health South West is currently lacking diversity in terms of cultural and ethnic background, as well as in terms of age. We therefore have work to do, to make the demographic of our board more representative of our membership, and to make sure that we expand our recruitment outreach in order to reach beyond our current circle of contacts.

Since the report was produced, Arts & Health South West has recruited three new board members under the age of 30, through working with Rising Arts Agency, an organisation based in Bristol that advocates for sector and cultural change and 'supports organisations to centre the opinions, insights and expertise of young people in their governance structures'.

ARTS & HEALTH SOUTH WEST

REPORT OF THE TRUSTEES

Our work with our Advisory Group has become central to many decision making processes at Arts & Health South West during 2019-20, particularly around shaping our events and activities. We will continue to work with the Advisory Group to bring their voice and the voice of lived experience more into decision making at Board-level.

Website and Newsletters

Our brand new website was launched in April 2019 after careful development work with Drive Creative and has given Arts & Health South West a new visual identity. The website has a dedicated 'in your area' map section which allows people to find events and opportunities in their region.

We continue to send an email newsletter every month, which goes out to an ever-growing membership which numbered over 1200 people at the end of March 2020. This is augmented by news flashes to let members know of new events and opportunities.

Staff and Board Personnel

None of the above work would be possible without the massive contribution of our staff and board. At our AGM, Mary Chamberlain and Kevin Elliston, two long-standing Trustees, stood down from the Board. We thank them for their contribution to our work over the years. We are pleased to be joined by Martin R. White, Health and Wellbeing Programme Manager at Public Health England South West. As mentioned above we have strengthened our board this year with the addition of three new young and talented members, Samya Shafaraz, Cai Burton and Will Hirst. We also welcome Alexis Butt who has joined us to work on fundraising and communications. She is a great addition to our core team of Hannah Mumby, General Manager, Sarah Holmes, Finance Officer and Alex Coulter, Director. Their work is exemplary and is key to the high standing the organisation has established and intends to maintain into the post Covid future.

Financial review

Total income for the year was £251,634 (2019: £264,911) of which £157,054 (2019: £188,912) was subject to restriction. Expenditure for the year totalled £258,249 (2019: £301,686); £169,523 being spent on restricted fund activities (2019: £223,005). Net expenditure for the year was £6,615 (2019: £36,775 net expenditure). Total funds at 31 March 2020 amounted to £24,721 (2019: £31,336).

As a matter of policy, each year the trustees review the amount of free reserves held in cash and cash equivalents not committed or restricted to any particular purpose. The Board considers the charity's exposure to the risk of any significant loss of income and to the risk of unforeseen expenditure, which cannot be mitigated by executive action, and on this basis decides whether the amount of assets held as reserves should be increased or decreased.

At 31 March 2020 free reserves were £24,721 (2019: £13,265). The charity usually aims to maintain reserves equivalent to three months of unrestricted expenditure. The charity plans for the restoration of reserves through careful management of working capital and is confident this can be achieved.

Structure, governance and management

Arts and Health South West was incorporated as a company limited by guarantee on 11 April 2005 and registered as a charity with the Charity Commission on 14 July 2006. As a charitable company, Arts and Health South West is governed by its memorandum and articles of association dated 11 April 2005 as amended by subsequent special resolutions.

Under the memorandum and articles, the trustees are responsible for the overall governance of the charitable company and its property and funds. The responsibility for the daily operation of the charitable company lies with the chairperson who is supported by a management committee of eight trustees and two staff members.

The memorandum and articles provide that there must be at least four and not more than eleven trustees, elected by the members at the AGM or co-opted by the other trustees. Due consideration is given to eligibility, personal competence, specialist skills and local availability. New trustees and committee members are inducted into the workings of the charity by the Board of Trustees.

ARTS & HEALTH SOUTH WEST

REPORT OF THE TRUSTEES

Statement of Trustees' Responsibilities

The trustees (who are also the directors of Arts & Health South West for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 20 November 2020 and signed on its behalf by:

...Ms S M Isherwood.....
Ms S M Isherwood
Trustee

ARTS & HEALTH SOUTH WEST

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ARTS & HEALTH SOUTH WEST

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2020 which are set out on pages 8 to 14.

Respective responsibilities of trustees and examiner

As the charity's trustees of Arts & Health South West (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Arts & Health South West are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since Arts & Health South West's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Arts & Health South West as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
H E Jones BA (Hons) FCCA

Edwards and Keeping
Unity Chambers
34 High East Street
Dorchester
Dorset
DT1 1HA

Date:.....

ARTS & HEALTH SOUTH WEST

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2020 (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

Note	Unrestricted funds £	Restricted funds £	Total 2020 £	Unrestricted funds £	Restricted funds £	Total 2019 £
Income and Endowments from:						
Grants, donations and ticket sales	94,330	156,804	251,134	75,699	188,262	263,961
Fees for talks and presentations	250	250	500	300	650	950
Total income	<u>94,580</u>	<u>157,054</u>	<u>251,634</u>	<u>75,999</u>	<u>188,912</u>	<u>264,911</u>
Expenditure on:						
All Party Parliamentary Group	-	3,002	3,002	-	23,749	23,749
Annual Conference	-	-	-	1,070	-	1,070
CHWA	-	8,085	8,085	-	20,351	20,351
Outside in project	-	90	90	-	5,396	5,396
Catalyst	8,106	30,450	38,556	9,791	43,387	53,178
EU Art and Social Change	-	-	-	-	2,871	2,871
Conference and administration	7,197	13,760	20,957	8,504	26,647	35,151
Room hire and catering	838	2,133	2,971	1,498	3,602	5,100
Printing, postage and marketing	6,115	16,114	22,229	2,383	7,291	9,674
Telephone	183	-	183	191	-	191
IT and website costs	9,841	1,547	11,388	3,527	10,840	14,367
Independent examination and accountancy	4,154	180	4,334	2,351	-	2,351
Bookkeeping costs	6,804	250	7,054	5,670	-	5,670
CEO's remuneration	48,878	-	48,878	47,570	-	47,570
Administrative salaries	21,161	46,484	67,645	22,631	27,585	50,216
Training, travel and subsistence	6,761	14,650	21,411	3,825	19,664	23,489
General expenses	588	878	1,466	223	1,069	1,292
Management charge	<u>(31,900)</u>	<u>31,900</u>	<u>-</u>	<u>(30,553)</u>	<u>30,553</u>	<u>-</u>
Total expenditure	<u>(88,726)</u>	<u>(169,523)</u>	<u>(258,249)</u>	<u>(78,681)</u>	<u>(223,005)</u>	<u>(301,686)</u>
Net income/(expenditure)	5,854	(12,469)	(6,615)	(2,682)	(34,093)	(36,775)
Transfers between funds	<u>6,020</u>	<u>(6,020)</u>	<u>-</u>	<u>4,109</u>	<u>(4,109)</u>	<u>-</u>
Net movement in funds	11,874	(18,489)	(6,615)	1,427	(38,202)	(36,775)
Reconciliation of funds						
Total funds brought forward	<u>13,265</u>	<u>18,071</u>	<u>31,336</u>	<u>11,838</u>	<u>56,273</u>	<u>68,111</u>
Total funds carried forward	8 <u>25,139</u>	<u>(418)</u>	<u>24,721</u>	<u>13,265</u>	<u>18,071</u>	<u>31,336</u>

All of the charity's activities derive from continuing operations during the above two periods.

ARTS & HEALTH SOUTH WEST

(REGISTRATION NUMBER: 05420987)
BALANCE SHEET AS AT 31 MARCH 2020

	Note	2020 £	2019 £
Current assets			
Debtors	5	6,943	861
Cash at bank and in hand		<u>108,829</u>	<u>37,363</u>
		115,772	38,224
Creditors: Amounts falling due within one year	6	<u>(91,051)</u>	<u>(6,888)</u>
Net assets		<u>24,721</u>	<u>31,336</u>
Funds of the charity:			
Restricted funds		(418)	18,071
Unrestricted income funds			
Unrestricted funds		<u>25,139</u>	<u>13,265</u>
Total funds	8	<u>24,721</u>	<u>31,336</u>

For the financial year ending 31 March 2020 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 8 to 14 were approved by the trustees, and authorised for issue on ..20 November 2020.. and signed on their behalf by:

....Ms S M Isherwood.....
Ms S M Isherwood
Trustee

ARTS & HEALTH SOUTH WEST

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Arts & Health South West meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

Income and endowments

Income is recognised when the charitable company has entitlement to the income, there is sufficient certainty of receipt so it is probable that the income will be received, and the amount receivable can be measured reliably. All income is recorded gross with no netting off of related expenditure.

Grants are recognised in full in the statement of financial activities in the year received, unless related to a specific period, when they are accrued/deferred. Grants relating to a specific project are allocated to the appropriate restricted fund.

Project management fee income represents staff time spent on specific projects with a corresponding expense recorded under the relevant project fund.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

ARTS & HEALTH SOUTH WEST

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2020

Gifts in kind

Gifts in kind are recognised in different ways dependent on how they are used by the charity:

- (i) Those donated for resale produce income when they are sold. They are valued at the amount actually realised.
- (ii) Those donated for onward transmission to beneficiaries are included in the Statement of Financial Activities as incoming resources and resources expended when they are distributed. They are valued at the amount the charity would have had to pay to acquire them.
- (iii) Those donated for use by the charity itself are included when receivable. They are valued at the amount the charity would have had to pay to acquire them.

Expenditure

Expenditure is recognised on an accruals basis as soon as there is a legal or constructive obligation committing the charity to the expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure includes any VAT which cannot be fully recovered.

All expenditure is allocated to the relevant cost or activity to reflect the use of the resource on the basis of time spent and estimated usage. Expenditure on computer and IT equipment is fully expensed in the year of acquisition. Project management costs charged against specific projects are included as part of project costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Debtors and creditors

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure..

Fund structure

Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the charitable company. Such funds may be held in order to finance both working capital and capital investment. Unrestricted funds may include designated funds, which are unrestricted funds earmarked for specific purposes by the trustees.

Restricted funds can only be used for particular restricted projects or purposes within the objects of the charity. Restrictions arise when specified by the funder or when funds are raised for particular restricted projects or purposes. Expenditure which meets the restricted criteria is charged to that fund, together with a fair allocation of support and administrative costs.

Pensions

The charity made payments into the government auto-enrolment pension scheme during the year. Contributions are charged to the statement of financial activities in the year they are payable

ARTS & HEALTH SOUTH WEST

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2020

2 Net income for the year

This is stated after charging:-

	2020 £	2019 £
Independent examiner's fees		
- Independent examination	360	360
- accountancy and other services	2,222	1,631
- underprovision in prior year	1,752	360
	<u>4,334</u>	<u>2,351</u>

3 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Two trustees (2019: three trustees) were reimbursed travel costs totaling £1,080 (2019: £503) during the year

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

4 Staff costs

The aggregate payroll costs were as follows:

	2020 £	2019 £
Staff costs during the year were:		
Wages and salaries	107,203	91,328
Employer's national insurance	6,876	5,230
Employer's pension contributions	2,444	1,228
	<u>116,523</u>	<u>97,786</u>

The average number of employees during the year was four (2019: four). No employee received remuneration exceeding £60,000. The charity operates the government auto-enrolment pension scheme for its employees which is a defined contribution scheme. The amount recognised as an expense in the year was £2,444 (2019 - £1,228). All expenditure is allocated to unrestricted funds .

5 Debtors

	2020 £	2019 £
Other debtors	6,754	624
Prepayments	189	237
	<u>6,943</u>	<u>861</u>

ARTS & HEALTH SOUTH WEST

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2020

6 Creditors: amounts falling due within one year

	2020 £	2019 £
Other creditors	553	1,949
Accruals	2,412	4,939
Deferred income	88,086	-
	<u>91,051</u>	<u>6,888</u>

Deferred income includes grants in advance of £75,000 for projects in 2020/21 and £13,086 for tickets held but not used in the year, these have been deferred to 2021.

7 Analysis of net assets between funds

	Unrestricted funds		
	General £	Restricted funds £	Total funds £
Current assets	27,995	87,777	115,772
Current liabilities	<u>(2,856)</u>	<u>(88,195)</u>	<u>(91,051)</u>
Total net assets	<u>25,139</u>	<u>(418)</u>	<u>24,721</u>

ARTS & HEALTH SOUTH WEST

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2020

8 Funds

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2020 £
Unrestricted funds					
General					
General income fund	(24,434)	45,256	(68,377)	62,122	14,567
AHSW Annual conference	-	3,486	(5,576)	2,090	-
Catalyst	29,699	45,838	(12,345)	(63,192)	-
Culture, Health and Wellbeing International Conference	-	-	(2,428)	-	(2,428)
Reserves Fund	8,000	-	-	5,000	13,000
	<u>13,265</u>	<u>94,580</u>	<u>(88,726)</u>	<u>6,020</u>	<u>25,139</u>
Restricted funds					
EU Art and Social Change	(2,900)	6,066	(39)	(3,127)	-
CHWA	9,137	97,250	(108,784)	-	(2,397)
All Party Parliamentary Group Inquiry (APPG)	5,729	15,863	(20,301)	-	1,291
Outside In project	2,676	7,300	(6,383)	(2,893)	700
Catalyst	3,429	30,575	(33,674)	-	330
NCCH	-	-	(342)	-	(342)
	<u>18,071</u>	<u>157,054</u>	<u>(169,523)</u>	<u>(6,020)</u>	<u>(418)</u>
Total funds	<u>31,336</u>	<u>251,634</u>	<u>(258,249)</u>	<u>-</u>	<u>24,721</u>

Restricted funds arise when specified by the funder or when funds are raised for particular restricted projects or activities. Expenditure which meets the restricted criteria is charged to that fund, together with a fair allocation of support and administrative costs. Insofar as expenditure charged to restricted funds exceeds monies received, transfers may be made from unrestricted funds to cover any deficit that would otherwise arise.

Culture, Health & Wellbeing Alliance CIC was established on 11 December 2019, but activity funded by the Arts Council continues under the governance of Arts & Health South West until novation is granted by the Arts Council, which is expected during the 2020/21 financial year. CHWA's finances have always been treated as a restricted fund in recognition of the plan for the establishment, development and subsequent independence of this organisation.